CORRECT REJECTED ITEMS:

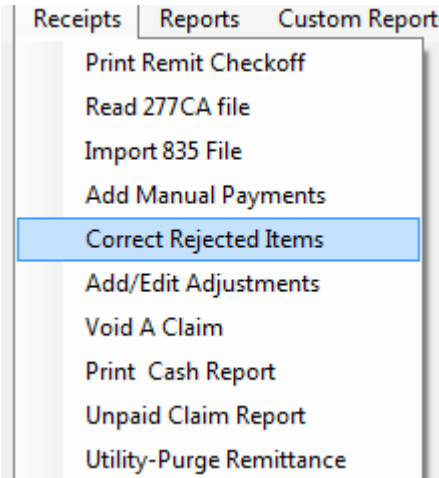| Receipts	Reports	Custom Report
Print Remit Checkoff		
Read 277CA file		
Import 835 File		
Add Manual Payments		
Correct Rejected Items		
Add/Edit Adjustments		
Void A Claim		
Print Cash Report		
Unpaid Claim Report		
Utility-Purge Remittance		

Go to the Receipts tab and select Correct Rejected Items.

This will open up the Denials look up form, which separates out claims by error code. These are the HIPAA codes from the applied 835 (payment file).

NOTE: You must make sure all 835 files are applied to ensure any rejected claims (or claims that have had some activity, ie: partial pmt) appear in the Look up Form screen. If you *have not* applied your 835, rejected claims will not appear in Correct Rejected Items.

835 Denials Look up Form

Error Code	# Claims	$ Open	From Date	to Date
10	1	79.2000	9/30/2019	9/30/2019
204N130	13	895.4400	5/18/2018	6/15/2018
29N59	5	309.9600	1/2/2018	1/26/2018
31N30	95	7981.5200	2/22/2018	6/10/2019
97	24	1650.0000	4/29/2019	5/31/2019
N30	51	3550.7200	11/2/2018	11/8/2019

Close all of this error code   Edit   Cancel

(If you choose the **Close all of this error code** button due to a claim that is unbillable, these will no longer show on your aging reports.)

Highlight an error code line and click on "Edit" and the following screen will appear.

835 Error correction- Detail Selection

For Error Code   `10`

Select as many as you want from the grid

Name Key	Sort Name	Proc Code	Proc Code Mod	From Date	To Date
01453	Smith, Jane	H2014	TF	9/30/2019	9/30/2019

[Edit]   [Unbillable]   [Cancel]

This is a listing of all claim lines which contain the error code you have chosen.

Select the individual you would like to make your correction or change to, click on "Edit" and correct each line that you wish to rebill.

The software will bring you to the following Claim Form.

All necessary corrections can be made on this screen. NOTE: You will only be able to alter the DOS, procedure code, units and diagnosis code.

Once your changes have been made, click Save. You can safely cancel out of this page. You will be able to print an edit report with your corrected claims. You can then run your submission file as normal.